



Stanislaus & Tuolumne Rivers Groundwater Basin Association
Groundwater Sustainability Agency
1231 11th Street | Modesto, CA 95354
Email: strgba@mid.org

STRGBA GSA AGENDA

August 14, 2024 (1:30 p.m. – 3:00 p.m.)

Webinar Digital Platform or Phone Meeting

<https://us02web.zoom.us/j/82844864384>

By phone: 1-669-900-9128

Webinar ID: 828 4486 4384

PUBLIC PARTICIPATION

The public may participate in this meeting in the three ways described below.

Instructions for Participating in STRGBA GSA & Technical Advisory Meeting via Zoom Webinar or Phone

On your desktop/iPad or tablet/laptop:

1. To join the webinar, click the link published in the Agenda for the current meeting about 5 minutes before the webinar begins.
2. Follow the on-screen instructions to install and/or launch the Zoom application.
3. If prompted, enter the Webinar ID published in the Agenda.
4. All public attendees will enter the meeting muted.
5. If you wish to speak under Business from the Public, or after the Chairman calls for Public Comment, click on the “Raise Hand” button to request to speak.

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1. To attend the meeting by phone, call the number published in the Agenda for the meeting.
2. Enter the Webinar ID published in the Agenda, then hit the # symbol.
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In person: Oakdale Irrigation District 1205 E. F Street, Oakdale

To view a physical copy of the agenda, please visit the Oakdale Irrigation District office at 1205 East F Street, Oakdale. A complete copy of the agenda packet is also available on www.strgba.org.



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1. Call to Order/Welcome and Introductions
(Four agencies are needed for a quorum)
2. Business from the Public
Who: Public
Expected Outcome: Interested persons are welcome to introduce any topic within the Agency's jurisdiction. Matters presented under this heading may be discussed but no action will be taken by the Agency at this meeting. It is not required, but speakers may provide their name and address. Public Comments will be limited to five minutes per speaker.
3. Topic: Approve 7/10/2024 Meeting Minutes [[Action Item](#)]
Who: Eric Thorburn, Committee
Expected Outcome: Approval
4. Topic: RFP/RFQ Status and Schedule Discussion
Who: Eric Thorburn, Committee
Expected Outcome: Discussion
5. Topic: Workgroup Solicitation Status & Schedule
Who: Eric Thorburn, Committee
Expected Outcome: Discussion
6. Topic: Draft STRGBA GSA Budget Discussion
Who: Eric Thorburn, Committee
Expected Outcome: Discussion
7. Next Meeting
September 11, 2024, at 1:30 p.m.
8. Committee Comments/Reports



MEETING MINUTES

July 10, 2024 (1:30 p.m. – 3:00 p.m.)

The meeting was called to order at 1:31 p.m.

1. Welcome and Introductions

The following members of the Stanislaus and Tuolumne Rivers Groundwater Basin Association Groundwater Sustainability Agency (STRGBA GSA) attended either in-person or via Zoom.

In-Person Attendees:

Modesto Irrigation District (MID): Jesse Franco
Oakdale Irrigation District (OID): Eric Thorburn
Stanislaus County: Christy McKinnon
City of Oakdale: Ian Sather
City of Modesto: Tim Barahona
City of Riverbank: Darin Smallen
City of Waterford: Mike Pitcock

Other Attendees:

Julia Berry
Dimitri Lee
Stacy Henderson
Dominick Amador
Margaret Caligaris
John Schneider
Alexis Stevens
Gordon Enas
Liz Elliott
William Fahey
Jacob DeBoer
Allison and Dave Boucher

2. Business from the Public

N/A

3. Approve 6/5/2024 Meeting Minutes [Action item]

Franco moved, 2nd by Sather to approve the 6/5/2024 meeting minutes.



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4. Approve Resolution Adopting a Revised GSP and Documenting the commitment to Develop and Implement a Well Mitigation Program and Management Actions in the Modesto Groundwater Subbasin [Action item]

Barahona moved, 2nd by Pitcock to approve the resolution adopting a Revised GSP and Documenting the Commitment to Develop and Implement a Well Mitigation Program and Management Actions in the Modesto Groundwater Subbasin.

5. Next Meeting

July 10, 2024, at 1:30 p.m.

6. Committee Comments/Reports

DRAFT

July 16, 2024

**SUBJECT: Combined Request for Qualifications (RFQ) and Request for Proposal (RFP)
for Consultant Services to Develop a Well Mitigation Plan and Management
Actions for the Modesto Subbasin Groundwater Sustainability Plan**

Dear Consultant:

The Modesto Irrigation District (District) is soliciting both Statement of Qualifications (SOQs), and Request for Proposals (RFPs) from qualified consultants on behalf of the Stanislaus & Tuolumne Rivers' Groundwater Basin Association Groundwater Sustainability Agency (STRGBA GSA) for services to assist with the development and implementation of a Well Mitigation Plan and Management Actions to support the 2022 Groundwater Sustainability Plan (GSP) for the Modesto Subbasin, as revised in July 2024.

If you wish to be considered for an agreement, please submit one (1) electronic copy, and three (3) hard copies of your SOQ/Proposal and a sealed hard copy of the Cost Proposal by 4:00 pm on Monday, September 16, 2024, to:

Modesto Irrigation District
Civil Engineering Department
1231 11th Street
Modesto, California 95354
Attention: Jesse Franco, P.E., Civil Engineering Manager

A selection committee will evaluate all SOQs and Proposals submitted; however, the RFQ/RFP does not commit the District to award a subsequent Agreement for Consultant Services, to pay for any costs incurred in preparation, or presentation of the SOQ and Proposal, or to procure a contract for services. Following the selection committee's evaluation of the SOQ's and Proposals, interviews may be conducted, and your firm may be contacted to schedule an interview date. Afterwards, the District may select a consultant to proceed with this project. The selection considerations for evaluating the submitted documents are included in this combined RFQ/RFP.

This RFQ/RFP contains specific instructions and requirements for preparing and submitting an SOQ and Proposal. Carefully review the information provided herein, and any questions shall be directed to Jesse Franco, jesse.franco@mid.org, (209) 526-7459.

PROJECT BACKGROUND:

In September of 2014, Governor Edmund G. Brown signed into law the Sustainable Groundwater Management Act (SGMA) of 2014, which requires, among other items, the

formation of Groundwater Sustainability Agencies (GSAs), and the preparation of a GSP with a focus on long-term sustainability. The Modesto Subbasin GSP was originally developed and adopted before January 31, 2022 as is required for high and medium priority basins not currently in critical overdraft.

The Stanislaus and Tuolumne Rivers Groundwater Basin Association (STRGBA) member agencies approved the formation of the Stanislaus and Tuolumne Rivers Groundwater Basin Association Groundwater Sustainability Agency (STRGBA GSA). The STRGBA GSA was officially formed on February 16, 2017. The STRGBA GSA is a partnership consisting of the Oakdale Irrigation District, Modesto Irrigation District, Stanislaus County and the cities of Modesto, Oakdale, Riverbank and Waterford.

Additionally, in May of 2017 the Tuolumne County Board of Supervisors elected to become a Groundwater Sustainability Agency (GSA) for that area of the Modesto Subbasin that falls within Tuolumne County's political jurisdiction. The remainder of the Modesto Groundwater Subbasin lies wholly within Stanislaus County. Tuolumne County and Stanislaus County entered into a Cooperation Agreement on May 8, 2018 regarding preparation of the GSP. This agreement recognized the status of Tuolumne County as an independent GSA with jurisdiction over specific lands lying within the Modesto Subbasin and allowed for these lands to be integrated into a single, basin-wide GSP in full compliance with SGMA regulations.

As part of the Sustainable Groundwater Management Act (SGMA) requirements identified in the California Water Code (CWC) and California Code of Regulations, Title 23, Division 2, Chapter 1.5, Subchapter 2 (CCR), the GSA's were required to submit a GSP to the Department of Water Resources (DWR) by January 31, 2022. The GSP for the Modesto Subbasin was submitted as required.

On January 18, 2024, the DWR notified the STRGBA GSA that the GSP was deemed incomplete and required corrective actions and resubmission by July 16, 2024. The revised GSP was submitted to DWR on July 12, 2024.

The goal of a GSP is to identify the basin management objectives, provide a framework for coordinating groundwater management activities between the member agencies of the STRGBA GSA, and ensure the reliability of the subbasin's groundwater as a safe and sustaining water supply. This current request is for supplemental assistance with the development and implementation of a Well Mitigation Plan and Management Actions per the revised GSP as required by DWR, as well as additional items listed in this RFQ/RFP and support with other miscellaneous SGMA related tasks, as directed by the District.

STATEMENT OF QUALIFICATIONS AND REQUEST FOR PROPOSALS:

The objective of this RFQ/RFP is to obtain an SOQ/Proposal from interested consulting firms with demonstrated experience in providing the services outlined below. Potential firms must also demonstrate adequate resources to provide said professional services.

The SOQ/Proposal should be succinct, and submitted material should focus on technical content that demonstrates the capability, availability, and commitment of the firm and its team to execute the requested services. Do not submit elaborate or glossy SOQ/Proposals. When providing reference contact information, make sure the contact info is correct and up to date. If the District cannot verify references from information provided, qualifications and proposal may be determined as non-responsive.

These SOQs/Proposals will be reviewed and evaluated for the selection of 1 firm, for which negotiation will subsequently ensue for a consultant agreement.

SCOPE OF SERVICES:

Well Mitigation Plan

The revised Modesto Subbasin GSP included a commitment from the STRGBA GSA towards the development and implementation of a Well Mitigation Plan by January 31, 2026. The Well Mitigation Plan is intended to describe how the GSA can mitigate impacts to water supply wells that failed due to declining groundwater levels caused by overdraft. The services associated with the Well Mitigation Plan and anticipated for this request include, but are not limited to, the following:

- Development of the framework for the Well Mitigation Plan/Program
- Facilitation of and participation in a Plan/Program Development Committee/Workgroup for the Subbasin
- Assistance with and participation in public workshops and outreach efforts associated with the Well Mitigation Plan/Program
- Provide recommendations for a Well Mitigation fund, funding sources and structure of for funding responsibility and disbursement
- Development of a claims process for well owners which:
 - Defines claims eligible for mitigation
 - Develops claims application requirements
 - Implements a Technical Review Committee
 - Implements a claims administrative process including methods for: review, reporting, recommendations, and an appeals process
 - Develops a framework for well owner agreements to accompany mitigation

Management Actions

The revised GSP also includes a commitment towards the development and implementation of Management Actions Management Actions refer to non-structural programs or policies designed to incentivize or enforce reductions in groundwater pumping, optimize management of the Subbasin, or implement GSA management authorities. The Management Actions have been

organized into two categories: pumping management framework and demand reduction. The pumping management framework provides a suite of administrative procedures, programs, and policies that describe how the GSAs will manage and monitor groundwater extractions. Implementation activities such as monitoring, annual reporting, and GSP updates are discussed in further detail in Chapter 9 of the GSP. Demand reduction strategies are a broad and strategic set of actions intended to reduce water demand, some of which may be incentivized by State programs or policies, or by a pumping management framework.

The milestones that were committed to by the GSA in the revised GSP include development of Management Actions by January 31, 2026, and implementation by January 31, 2027, allowing a year for the STRGBA GSA, as well as any affected groundwater users, to make any necessary adjustments. The focus of the Management Actions is to develop and prioritize robust actions and procedures that could be readily implemented as needed, along with existing projects, to ensure sustainability regardless of hydrologic uncertainty or project outcome.

The Management Actions included within the revised GSP that are to be considered by the GSA include, but are not limited to the following:

- Pumping Management Framework:
 - Groundwater allocations and pumping management program
 - Groundwater extraction and surface water reporting program
 - Groundwater extractions fees
 - Groundwater pumping, accounting, credit market and trading program
- Demand Reduction:
 - Voluntary conservation, land fallowing programs
 - Conservation Practices
 - Developing incentives for maximizing the use of surface water
 - Developing incentives for on-farm recharge
- Well Mitigation Program (as noted previously)

The services associated with and anticipated for Management Actions include:

- Coordination with the GSA and respective consultants on sustainable yield of the Subbasin to identify necessary or most beneficial Management Actions
- Evaluation of Management Actions to provide recommendations to GSA
- Development of the framework and details associated with the identified or selected Management Actions including:
 - Program descriptions
 - Defining triggering criteria and conditions warranting initiation and escalation
 - Defining milestones and timelines
 - Determining costs and funding requirements
 - Establishing costs associated with actions
 - Evaluation and assigning of appropriate credit market and trading values
 - Monitoring processes
 - Surface water acquisition agreements and potential sources

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- Future management and operation requirements for long-term management actions
 - Evaluation of and recommendations on whether implementation of Management Actions would be Subbasin-wide and/or by Management Area
 - Evaluation of existing authorities and management areas to identify available options and recommendations for GSA governance, administration, and GSP implementation.
 - Facilitation of, assistance with and participation in public workshops, workgroups, and public outreach efforts for each Management Action
 - Recommendations on funding needs, requirements, sources and structure of funding responsibilities and disbursement

PROPOSAL AND CONTENTS AND REQUIREMENTS:

The Proposal is expected to be clear, concise, and responsive to the requirements set forth in this RFP/RFQ. Each Proposal shall address the following sections:

1. Cover Letter

The SOQ/Proposal shall include a cover letter introducing the firm, briefly indicate the type of services provided, and highlight the qualifications of the key project team members envisioned to work on the Well Mitigation Plan and Management Actions for the Modesto Subbasin. Actual or potential sub-consultants shall also be identified, and any other information pertinent to the firm's qualifications may be indicated as well.

2. Proposed Scope of Services

The proposed scope of services must provide a description of the intended approach to complete the Well Mitigation Plan and Management Actions of the Modesto Subbasin, including specific tasks reflecting, at a minimum, any required information and documentation that might be prescribed in the GSP. The proposed scope of services shall include the firm's understanding of the desired work, a proposed work plan reflecting the provided approach to a Well Mitigation Plan and Management Actions for the Modesto Subbasin, and associated tasks, and a listing of the expected project deliverables associated with each work task. The consultant shall also specify the expected data needs, and desired level of support from District staff or GSA members.

3. Firm Experience

The consultant's experience shall, at a minimum, include representative projects with a similar scope of work related to the development of Well Mitigation Plans and Management Actions for GSAs. For the prime consultant, and any sub-consulting firms, please provide the following information:

- Length of time in business;
- Names of principal(s) indicating their academic training, experience, and any professional registrations or certifications;

- Office address(es) from which services are expected to be provided, including available manpower, general tasks, and percentage of work to be performed;
- Listing of a maximum of three (3) completed Well Mitigation Plans and Management Action reports/programs/projects in California over the last five years, including the general scope, consultant fee, and completion date, along with the name, address, and phone number of a knowledgeable owner or client representative;
- Experience with Well Mitigation Plans and Management Actions in subbasins comparable to the Modesto Subbasin in size and complexity.
- Key issues, unique circumstances, or challenges for each project, and how they were resolved; and
- Specialty areas addressed, and sub-consultant involvement.

4. Project Team Experience

The firm's Project Manager (PM) is defined to be the individual who is directly responsible for leading the Well Mitigation Plan and Management Actions and coordinating the required services. The PM, and other key personnel/supporting staff must be knowledgeable and experienced in the development of Well Mitigation Plan and Management Actions. The Proposal shall include the following information (may be in résumé form, but not required) demonstrating the PM's, and other key personnel's knowledge, experience, and availability:

- Name, title, years of experience with the prime consultant's firm, and years of experience with other firms;
- Education, degrees, and type of work specializations;
- Active professional registrations, in which state(s), and in what discipline(s);
- Summary of the qualifications, and representative experience for completed Well Mitigation Plan and Management Actions of similar scope, size, and complexity that would demonstrate experience in being able to complete the Well Mitigation Plan and Management Actions, all completed in California within the last 5 years. Additionally, provide information on all projects that are currently in progress to which the individual is committed, the level of commitment, and when that commitment is expected to end. For each completed Well Mitigation Plan and Management Actions program, please include:
 - Job title and consultant services for which the individual was directly responsible for, and/or functions performed;
 - General project description, key issues, dollar amount of the contract, and completion date;
 - Firm the individual was employed with during each project experience; and
 - Owner name, address, and phone number of knowledgeable representative.
- Proposed responsibilities or tasks to be performed in developing the Well Mitigation Plan and Management Actions.

5. Proposed Project Schedule

The consultant shall provide a proposed schedule for all of the services necessary to complete the Well Mitigation Plan and Management Actions. This includes specifying the major tasks, the expected time to complete each task, and the interdependency of the tasks, where applicable.

6. Estimated Level of Effort Matrix

The consultant shall provide an estimate of the amount of staff time (hours), by individual (include title), anticipated to complete each task presented. This section should not include any cost estimates, only time commitments.

7. Deliverables:

At a minimum, and in addition to monthly invoicing, project deliverables shall include at least one (1) Admin Draft each of the Well Mitigation Plan and Management Actions, a Final Draft each of the Well Mitigation Plan and Management Actions, and a Final Well Mitigation Plan and Management Actions. Admin Drafts shall include up to eight (8) hard copies, and a digital version. Final Drafts shall include eight (8) hard copies, and a digital version. Final documents shall include eight (8) hard copies each, as well as some thumb drives, or other form of external hard drive containing digital versions of all the aforementioned deliverables. All publicly available digital documents, including the final documents of the Well Mitigation Plan and Management Actions shall be compliant with mandated Website ADA Guidelines (WCAG 2.0) for visually impaired persons. The project shall provide meeting agendas, and relevant materials for discussion and workshop presentations as necessary. Development and delivery of supporting documents relevant to public noticing and adoption are also encouraged.

8. Meetings/Workshops:

At minimum, the project shall anticipate a face-to-face kick-off meeting, up to three additional face-to-face meetings (if needed), required public workshops, monthly conference calls and attendance (if needed) at STRGBA GSA meetings. The presentation of the Draft Well Mitigation Plan and Management Actions may require additional/separate meetings so, plan on a minimum of a couple separate meetings/conference calls for the Well Mitigation Plan and Management Actions effort. At the District's direction, face-to-face meetings may occasionally be replaced with other effective methods which the consultant would be expected to coordinate, as necessary.

9. Proposed Compensation

The consultant shall provide, in a separately sealed and clearly marked envelope labeled "Cost Proposal", the proposed compensation by major task, and total cost to be charged to the District. The cost proposal shall identify the firm's:

- Overall multiplier rate;
- Labor charge out rates by positions;
- Direct expenses (i.e., travel, high-end computer use, printing, etc.).

The District will be the lead agency for the STRGBA GSA, whereby the District and consultant will be signatories to an agreement for services.

Cost proposals will not be opened until after each firm has been ranked, and the firm deemed most qualified has been determined. All consultant cost proposals will then be opened, and may form the basis of negotiations with the most qualified consultant for a subsequent Agreement for Consultant Services.

SELECTION CONSIDERATIONS:

Based on the recommendation of the Selection Committee, negotiations will begin with the firm deemed most qualified. If an agreement cannot be reached, District staff will begin negotiations with the firm that is judged the next most qualified. Upon successful negotiation, an Agreement for Consultant Services will be sent for the consultant's signature. The consultant signed Agreement may be presented to the District's Board of Directors for approval. No proposal shall be binding upon the District until after the Agreement for Consultant Services is approved by the duly authorized representatives of the District, and once approved, a 'Notice to Proceed' will be issued. The District reserves the right to reject any, or all Proposals, and to waive any irregularities. The District shall have the sole authority to terminate negotiations with any consultant, at any time, without recourse by the consultant.

Once the Proposals have been evaluated, the District may recommend to the prime consultant the retention of one or more sub-consultants that are deemed capable (through this RFQ/RFP process or through previous work with the District) of providing valuable assistance in the completion of certain scope of services tasks in a highly efficient manner based on their past experiences. The approval of an Agreement for Consultant Services, if made by the District, will be based on a complete review and analysis of each written Proposal, and subsequent interview (if conducted) as outlined in the Proposal Contents and Requirements section of this RFQ/RFP and scored on the following 100-point criteria:

1. Proposed Scope of Services (35 points)

The two key criteria in determining the point ranking in this category are 'Project Understanding' and 'Project Approach'. Project Understanding will be measured by the consultant's demonstrated understanding of the Project's scope of services, and the recognition of potential issues warranting special effort and/or concern. The consultant's Project Approach will be evaluated by the completeness of the proposed work plan in addressing the scope of services, including full coverage of the Project's data needs and technical evaluations.

2. Experience of the Firm (20 points)

This will be evaluated by the firm's years of experience, general capabilities, responsiveness, and demonstrated experience over the last five years in being able to successfully develop a Well Mitigation Plan and Management Actions.

3. Experience of the Project Team (20 points)

The consultant's proposed project team (including sub-consultants) will be evaluated by the various team members' organizational ability, time management skills, areas of specialization, ability to produce quality work products, availability, and demonstrated experience, over the last five years, in being able to successfully develop a Well Mitigation Plan and Management Actions.

4. Proposed Project Schedule (20 points)

Reasonableness and completeness of the proposed schedule as it relates to the scope of services, and meeting the objectives of the Well Mitigation Plan and Management Actions. Schedule must meet the January 31, 2026 deadline for development and implementation of a Well Mitigation Plan, and the January 31, 2026, deadline for implementation of Management Actions.

5. Location of the Firm (5 points)

It is the policy of the District, when not prohibited by the funding source and all other factors being equal, local firms whose qualifications are satisfactory and who have sufficient experience and capabilities for providing the necessary professional services shall be given the maximum score for this criterion. Non-local firms (more than 60 miles from the Modesto Subbasin boundaries) may be awarded up to 60% of the maximum score in this category for use of local sub-consultants on the team, based on their anticipated percentage of work to be performed.

EXECUTION OF AGREEMENT

A District Standard Agreement for Consultant Services shall be sent to the successful firm for signature. The selected firm is required to submit:

1. Consultant Agreement

The signed Agreement for Consultant Services may be presented to the Board of Directors for approval, or to the designated authorized signatory. Once the Board of Directors has approved the Agreement for Consultant Services, the agreement will be executed by the District. No proposal shall be binding upon the District until after duly authorized representatives of both the consultant, and the District have signed the agreement.

2. Financial Interest Disclosure Form / Conflict of Interest / City Business License

The District may require that Consultant's Project Manager file a Statement of Economic Interest Form 700 with the District to the satisfaction of the Fair Political Practices Commission (FPPC) when the consultant provides information, advice, recommendations, or counsel to the District. Before the District enters into an agreement for services with the selected firm, the Project Manager will be required to report individual economic interests within the District on the following:

1. Real Property Interest (geographically limited);

2. Sources of Income;
3. Business Positions;
4. Business Investments.

The selected firm will also be required to submit a completed and signed Financial Interest Disclosure Form.

3. Insurance Certificate

The successful consultant will be required to provide proof of insurance. Refer to Insurance Requirements of Attachment A for a description of types of coverage and dollar amount limits required.

EXCEPTIONS TO AGREEMENT

A sample Consultant Agreement is included for your reference (see Exhibit A). Please review the sample agreement carefully with your legal and/or insurance representative.

You are REQUIRED to submit any questions, concerns or language change requests regarding this agreement in writing included in the designated section of the Proposal. Note: firms choosing not to provide any comments in writing included in the Proposal are assumed to agree with the agreement in its entirety, as written, no exceptions.

PROJECT SCHEDULE

The anticipated milestones for this project are as follows:

MILESTONE DATES

Issue Request for Qualifications/Proposals (RFQ/RFP)
 SOQ/Proposal Due Date
 Consultant Selection Process Completed
 STRGBA Meeting (Action to Award)
 Board of Director’s Meeting/Award Contract
 Project Kick-off

DATE

August 16, 2024
 September 16, 2024
 September 2024
 October 9, 2024
 October 22, 2024
 October/November 2024

PROPOSAL DUE DATE

Proposals must be received by District **prior to 4:00 p.m. on Monday, September 16, 2024.** Proposals received after the above specified date and time will be returned unopened. **Cost proposals shall be delivered in a separately sealed envelope, clearly marked “Cost Proposal”.** Proposals delivered in person or by mail shall be submitted to the following:

Modesto Irrigation District
 Civil Engineering Department
 1231 11th Street
 Modesto, California 95354
 Attention: Jesse Franco, P.E., Civil Engineering Manager

IDENTIFICATION OF PROPOSALS

Firm shall submit **one (1) electronic copy and three (3) Hard copies** of its proposal addressed as shown above, bearing the firm's name and address and clearly marked as follows:

“Proposal for Modesto Irrigation District for
an agreement for a Well Mitigation Plan and Management Actions for the Modesto Subbasin”

ACCEPTANCE OF PROPOSALS

The District reserves the right to accept or reject any and all Proposals, or any item or part thereof, or to waive any informalities or irregularities. The District reserves the right to withdraw this RFP/RFQ at any time without prior notice, and the District makes no representations that any agreement will be approved with any firm responding to this RFP/RFQ. The District reserves the right to postpone Proposal openings for its own convenience.

If you have any questions about the selection process, please email or call.

Attachments

1. Standard Agreement

Sincerely,

Jesse Franco, P.E.
Civil Engineering Manager
Water Operations Division
Jesse.franco@mid.org
Office: 209-526-7459

PROPOSAL PROTESTS

- A. An interested party wishing to protest or appeal a decision for non-selection for professional services by the District must follow these procedures. Protests or appeals, which are not submitted in accordance with these procedures, will not be reviewed.**
- B. A protest to an announced decision to select or not select a consultant for an agreement for professional services must be filed no later than 10 business days after an Announced Decision is provided.**
- C. Protests are to be delivered to the following address: Modesto Irrigation District, 1231 11th Street, Modesto, California 95354. Attn: Assistant General Manager of Water Operations.**
- D. For the purposes of the Protest Procedures, the following terms are defined:**
 1. "Filing Date" or "Submission Date" means the date of receipt by the District.
 2. "Interested Party" means an actual or prospective proposing consultant, or any sub-consultant identified by name in any bid.
 3. "Proposal" includes the term "offer" or "proposal" in the context of formal procurements.
 4. "Announced Decision" means that notifications (either written or electronic) of selection or non-selection have been provided to consultants that have submitted a proposal. The date of notification shall be the date of decision.
 5. "Days" means working days in which the District office is open for business, excluding holidays and weekends.
- E. PROTEST PROCEDURES**
 1. Any interested party must file a written protest to an announced decision with the District no later than 10 business days after the Announced Decision.
 2. Protestors may be represented by legal counsel at their own expense if they wish.
 3. The protest shall be accompanied by a certified check or cashier's check in the amount of \$100, (EXCEPT FEDERALLY FUNDED PROJECTS), made payable to the Board Secretary of the Modesto Irrigation District. Protests filed without the requisite fee will not be reviewed.
 4. The protest filed with the Board Secretary shall:
 - a. Include the name, address, and business telephone number of the protestor;
 - b. Identify the project under protest by name, and proposal due date;
 - c. Contain a concise statement of the grounds for protest;
 - d. Include all supporting documentation, if any. Documentation submitted after filing will not be reviewed.
- F. PROTEST REVIEW (ANNOUNCED DECISION)**
 1. **PROTEST TO ASSISTANT GENERAL MANAGER OF WATER OPERATIONS**

Upon receipt of a protest, the Assistant General Manager of Water Operations, or designee, shall review all the submitted materials and shall create and retain a written record of the review. The Assistant General Manager of Water Operations, or designee, shall respond, at least generally, to each material

raised in the protest. Notice of the Assistant General Manager of Water Operations', or designee's decision may be given by telephone, e-mail, facsimile, in person, or by U.S. Postal Service.

2. APPEAL TO THE GENERAL MANAGER

- a. The Assistant General Manager of Water Operations', or designee's, decision may be appealed in writing to the District's General Manager no later than 10 days after the Notice of Decision is sent to the protestor. The General Manager shall review the appeal, accompanying supporting documents, if any, and the written record of the protest review by the Director of Utilities, or designee.
- b. A written record of the General Manager's review shall be created and maintained. The General Manager shall give notice in writing of his or her decision to the protestor within 15 business days after the Board Secretary's receipt of appeal.

3. APPEAL TO THE BOARD OF DIRECTORS

- a. Any protestor excepting to the decision of the General Manager may appeal in writing to the Board of Directors by filing with the Board Secretary a written notice of such appeal no later than 15 business days after receipt of the General Manager's decision. The Board Secretary will schedule the protest for the Board of Directors hearing, and give notice of the time and place of the hearing.

The Board of Directors is the highest authority of the Modesto Irrigation District. It is possible that the Board of Directors may reverse the decision of any District staff member at the hearing. After the Board of Directors' review and decision, no internal appeal is possible.

2025 OPERATING BUDGET

Revised 8/8/2024		
OPERATING EXPENSES	2024 BUDGET	2025 BUDGET
Administration	\$5,000	\$5,000
2024 Revised GSP Revisions	\$330,000	\$0
Annual Report ¹	\$190,000	\$190,000
Grant Preparation	\$25,000	\$25,000
Insurance	\$1,500	\$1,500
Legal and Auditing	\$20,000	\$20,000
Model Update/Runs	\$0	\$50,000
Monitoring Wells	\$0	\$0
Public Outreach	\$10,000	\$10,000
Website Maintenance	\$5,000	\$10,000
Data Management System	\$0	\$0
MA's & Well Mitigation Consultant	-	\$200,000
Well Mitigation Plan Funds	-	\$300,000
Total Operating Budget	\$586,500	\$811,500

Notes:

1. The cost of the Annual Report will be split equally amongst each of the 7 STRGBA GSA member agencies and the Tuolumne County GSA (\$190,000/8 = \$23,750 each). Payment for the Annual Report will be made to the City of Modesto with Stanislaus County being invoiced for the Tuolumne County GSA's 1/8 share of the Annual Report budget item.
2. The remaining operating budget (excluding the Annual Report) will be split equally amongst each of the 7 STRGBA GSA member agencies (($\$811,500 - \$190,000$) \div 7 = \$88,785.71) and payment being made to the Modesto Irrigation District.

STRGBA GSA Agency Invoices:
 $\$88,785.71$ (MID Invoice) + $\$23,750$ (City of Modesto Invoice) = $\$112,535.71$

Tuolumne Co GSA Invoice (via Stanislaus County):
 $\$23,750$ (City of Modesto Invoice)